

TO: Editorial Job Candidate
FROM: Sherry Moss

Thank you for considering an opportunity at Gallopade International! To help us more fairly determine your suitability for an editorial position, and to let you more accurately demonstrate your talents, we would appreciate it if you would complete the following mini-assignments. They have been structured to represent real-life simple assignments you might encounter at Gallopade. Thank you.

ASSIGNMENT 1: Please mark the following paragraph with any corrections that you think should be made.

Virginia is a extraordinary state! They're geographic boundaries encompass three distinct regions—mountains, piedmont, and coastal plain. Richmond is the capitol of Virginia. It is a historical city filled with museums of all types. If you visit Richmond, you're trip will certainly include the Old Town district. If I were going to be going to Richmond, this would certainly be my first stop!

ASSIGNMENT 2: Select a single article from a recent newspaper or magazine. Write a one paragraph article, complete with headline, communicating the who, what, when, where, how, why, and why not to the average fourth-grade reader.

ASSIGNMENT 3: Create a one-page reproducible activity for a fourth-grade class, based on the following facts:

Virginia is the 10th state. It was named for the “Virgin Queen.” Its nickname is the Old Dominion. Richmond was established in 1742. The state motto is Sic Semper Tyrannis (Thus Always to Tyrants). The state bird is the cardinal. The state flower is the dogwood. The state animal is the foxhound.

PLEASE SUBMIT YOUR COMPLETED ASSIGNMENT TO SHERRY MOSS AS SOON AS POSSIBLE, AS IF ON DEADLINE!